

LANDLORDS' ASSOCIATION (S.A.) INC

Committee Meeting Minutes

Monday 1 April 2019

6.30 pm

Epworth Building

33 Pirie Street Adelaide SA 5000

Meeting Opened: 6.30pm

Items

1. Present:

Louise Sparks
Rodney Webb
Patricia Webb
Marco Arnese
Peter Allen
Stella Salagaras
Theo Balomenos

2. Apologies:

John Wyk, Stan Heresztyn

3. Guests: Tony Kellie –Senior Strategist

4. Minutes of meeting held on Monday 4 March 2019

Minutes of the previous meeting were accepted as a true record.

Moved: Patricia Webb

Seconded: Marco Arnese

ACCEPTED

5. Business Arising from the Previous Meeting

Marco Arnese has been registered as the Public Officer replacing Rodney Webb and the registration details have been updated.

Authority for the Commonwealth Business Accounts have been distributed and will be activated as soon as possible. The signatories are Louise Sparks, Patricia Webb, John Wyk and Peter Allen.

- **Action Item:** That the authority documents be passed to each signatory to ratify with the Commonwealth Bank.

6. Correspondence

1. Centrelink Update was received. Contents of the publication will be added to the newsletter as an attachment for members' information. A summary maybe provided in the newsletter.
2. A letter from the civic center has been received and the details will appear in the finance report.

7. New Business

1. Forward Agenda

The Forward Agenda was presented, it will be used as a tool for planning, lobbying and setting the guest speaker schedule for 2019 was discussed.

It was accepted that the Forward Agenda be used as a planning tool and schedule for 2019.

Unanimous vote:

ACCEPTED

- **Action Item:** All future meeting dates for both General and Committee meetings be added and topics for lobbying be set at the next meeting.

2. Minute Distribution and Style

Following the General meeting and concerns raised by the members, it was agreed that the Association minutes and financial statements were not for public record. However, Minutes and Financial records should always be available to members. Discussion followed and it was recognized that other associations do not make their financial statements and minutes available to the general public.

It is proposed to withdraw the minutes and financial statements from the newsletter and make them available in hard copy at the General meeting for all members attending and at request to any member via email or hard copy be the standard practice in the future.

Moved: L Sparks

Seconded: P Webb

ACCEPTED

3. Future meeting times and dates

Concerns that a change from the previous 1st Monday of the month meetings to the 2nd Monday of the month meetings are not best practice for the committee. The consensus was; the opportunity to meet the night before a general meeting is highly advantageous and gave the committee time to prepare for the meeting and items that may arise at the general meeting, including logistical issues such as who was able to attend, key transfers, guest debriefs etc.

It is proposed that the Committee meetings return to being held on the 1st Monday of the month.

Moved: P Webb

Seconded: R Webb

ACCEPTED

4. Website

The Committee members will review the new website material and invite the developer to attend the March 2019 meeting to present the new website material to the Committee for approval. The Committee will, before the March 2019 meeting, become familiar with the information presented in M Arnese email dated 7 Feb 2019 for consideration at the next meeting.

- **Action Item:** The Committee suggested the website developer proposal and included links provided via email by M Arnese on 7 Feb 2019 in preparation for discussion at the next meeting. L Sparks will forward the email to all committee members.

5. Enquires and Advice from the Association

S Salagaras suggested that the advice given to the public via the phone and email on behalf of the Association be more carefully monitored. The committee agreed that it was difficult in some instances to provide information to nonmembers as it is considered that the free advice is an excellent segway into full membership and therefore has been the practice to provide limited information to nonmembers as an incentive to join the Association. However, it was agreed that providing information to other professionals in the industry such as Property Managers and Real Agents or Body Corporate employees was not a role LASA would fill. Further discussion at the next meeting will provide further direction in this area.

- **Action Item:** Agenda Item for March 2019 meeting.

8. **Reports**

8.1 Presidents Report

Verbal report. Discussion regarding the use of time in the meetings and the structure of the meetings in the future. The President will contact the interstate presidents and reconnect with the Property Owners' Association of Australia.

At the General meeting the President was approached for an offer to fill the Editors position for the Newsletter from a nonmember, whom did not have rental accommodation. It was discussed that in order to hold a position on the committee one must be a fully paid member.

- **Action Item:** The President to contact counterparts from the interstate associations.

Secretaries Report

Apology

Treasurers Report

Tabled

Unanimous vote:

ACCEPTED

Membership Report: New members as listed in the Feb 2019 newsletter. There have not been any new memberships since then.

Ms. Lai YEE & Mr. Paul ROSENWEIG

Ms. Barbara WILLIAMS

Mr. Mark & Mrs. Julie SHIRLEY

9. **Meeting Closed** 8.45pm

10. **Next Meeting**

Monday 6th May 2019 at 6.30pm

Chairman  03.06.19

Action Items

Item	Action	Date
6.1 04.03.19	P Webb received a letter from Sherwin Williams, NSW asking for payment that is not related to the Association. P Webb will call to investigate.	R Webb April 2019
7.1 04.03.19	R Webb to arrange the speaker for the AGM	R Webb Before August 2019
7.3 04.03.19	L Sparks will provide a scope of works to the developer and M Arnese will contact the developer with an invitation to present to the committee at the next meeting.	L Sparks March 2019
7.5 04.03.19	Domestic Violence Legislation. L Sparks to prepare a newsletter item and report at the next April meeting.	L Sparks April 2019
7.6 04.03.19	The office landline and fax line be discontinued. R Webb to report to the Committee at the April meeting alternative service provides.	R Webb April 2019
7.7 04.03.19	R Webb to research the pet legislation interstate for a newsletter article	R Webb April 2019
7.1 11.02.19	All future meeting dates for both General and Committee meetings be added and topics for lobbying be set at the next meeting.	May 2019
7.4 11.02.19	The Committee view website developer proposal in preparation for discussion at the March meeting. L Sparks will forward the email to all committee members.	March 2019
8.1 11.02.19	The President to contact counterparts from the interstate associations.	March 2019