

**LANDLORDS' ASSOCIATION (S.A.) INC**

# Committee Meeting

## Minutes

**Monday August 13 2018**

**6.30 pm**

**Epworth Building  
33 Pirie Street Adelaide SA**

Meeting Opened at 6.35pm

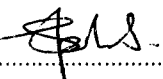
|                                | 2018 | Aug 13  | Sept 10 | Oct 8 | Nov 12 |
|--------------------------------|------|---------|---------|-------|--------|
| <b>Members</b>                 |      |         |         |       |        |
| Louise Sparks (President)      |      | ✓       |         |       |        |
| Rodney Webb (Ass. President)   |      | ✓       |         |       |        |
| Theo Balomenos (Secretary)     |      | ✓       |         |       |        |
| Patricia Webb (Treasurer)      |      | ✓       |         |       |        |
| John Wyk (Ass. Treasurer)      |      | ✓       |         |       |        |
| Stella Salagaras (Committee)   |      | Apology |         |       |        |
| Stan Heresztyn (Committee)     |      |         |         |       |        |
| Peter Allen (Committee)        |      | ✓       |         |       |        |
| Marco Arnese (Committee)       |      | ✓       |         |       |        |
| Margaret Kohlhagen (Committee) |      | Apology |         |       |        |

| Item  | Action | Person Responsible |
|---|--------|--------------------|
| <b>1. Apologies:</b><br>Margaret Kohlhagen , Stella Salagaras<br>Guest: Josuha Vas, Chooli Media  |        |                    |
| <b>2. Minutes of the previous meeting</b><br>2.1 Minutes from July meeting are deferred till September<br>2.2 Previous minutes for 2018 to be signed and filed.   |        |                    |
| <b>3. Business arising from previous meeting/minutes</b><br>3.1 Website – Josh Vas from Chooli technology attended the meeting to give a short update for the website. Josh reported the website will be up and running before the next meeting and the committee members will receive a link to view the site before it goes live. |        |                    |
| <b>4. Correspondence In</b><br>4.1 J Wyk has the Association mobile phone and continues to take calls from members. On average there are approximately 5 per week. Emails are received through the Committee email address and are less frequent, they are responded to by Committee members.                                       |        |                    |



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|---|--|--------------|
| <p>6.2 Forward Agenda/Calendar<br/> In the future the Committee will restructure the meeting times to include work set on the strategic plan and Forward Agenda. including the website development and other newsletter items. Once the meeting is closed ½ of the time allocated will be used for any other outstanding business. The Committee will look to finish meetings by 8.30 (deadline).</p> <p><b>Moved: Louise Sparks      Seconded: Patty Webb      Carried</b></p> <p>6.3 Potential Items for Forward Agenda/Calendar &amp; strategic planning and future which will include the benefits to connect with existing MP and issues we would like to raise.</p> <p>6.4 Spare Key for Pirie Street. <i>FULLARTON COMM CENTRE</i><br/> John suggested a second key for <del>the office</del>. Rodney seconded</p> <p><b>Moved: John Wyk      Seconded: Rodney Webb      Carried</b></p> <p>6.5 Newsletter<br/> Rodney Webb does not want the responsibility of the newsletter to fall on him. The Committee need a solution gather articles and get them to the printer, proof read them, and the meet with the printer. Rodney is happy to pick up newsletter and to post them. It was suggested the items for the newsletter could be worked at the monthly meetings as a Committee. Use a drop box account to allow anyone to access the files may provide a solution and discussion are deferred to the next meeting.</p> <p>6.6 Enhanced Services to Members<br/> Marco would like to offer more to our members and one way of doing that is to access to TKA and cheaper Landlord insurance cover. Marco will to do the preliminary work and should have something to us by the end of September.</p> <p>6.7 Access Training<br/> Rodney would like to learn access in depth to print out renewal notices. Look to get a training session for \$5. Look to add this as a "work shop" agenda for next month.</p> |  | <p>Marco</p> |
| <p><b>7. Reports</b><br/> All Reports deferred to the next meeting.</p> <p>7.1 Presidents Report<br/> Not applicable</p> <p>7.2 Financial Report<br/> Not applicable - Discussed at the AGM<br/> Theo and Rodney were reimbursed for out of pocket expenses, refer to the Financial Report.</p> <p><b>Moved: Patti Webb      Seconded: Louise Sparks      Carried</b></p> <p>7.3 Secretaries Report<br/> Not applicable<br/> Look to send an update to LASA (all committee members) one week prior to meeting.</p>  |  |              |

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| <b>8. Next Meeting</b><br>Monday September 10, 2018 |  |  |
| <b>9. Meeting Closed: 8.25pm</b>                    |  |  |

Chairman: .....  .....  
or nominated proxy

Date: ..... 10 Sept 2018 .....  
Date: .....